



# **FY2017 CoC Program Project Application Process**

Homeless Coalition of the Alabama Gulf Coast, AL-501

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# FY2017 CoC Program NOFA



# FY2017 CoC Program NOFA Required Reading

- CoC Program Interim Rule, 24 CFR 578
- AL-501 CoC Program Policies and Procedures
- [FY 2017 NOFA Policy Requirements and General Section](#) - January 31, 2017
- [FY 2017 General Section Finding of No Significant Impact \(FONSI\)](#) - January 31, 2017
- [FY 2017 CoC Program NOFA](#) - July 14, 2017



# FY2017 CoC Program NOFA Priorities

1. Ending homelessness for all persons.
2. Creating a systemic response to homelessness.
3. Strategically allocating and using resources.
4. Use a Housing First approach.



# Eligible New Projects

1. Permanent Supportive Housing (PSH) projects
2. Rapid Re-Housing (RRH) projects
3. Joint Transitional Housing and Rapid Re-Housing (TH-RRH)
4. HMIS projects
5. Supportive Services Only (SSO) projects for Coordinated Entry



# Funding Available

- Renewal Projects \$3,736,133
- New Permanent Housing Bonus projects: \$224,168
- Total available for new and renewal projects \$3,960,301



# Permanent Supportive Housing May Serve

- Individuals and households that meet HUD's definition of chronically homeless
  - Must be coming from the street or emergency shelter
  - Must have a verified disability
  - Must have a history of 12 months homelessness either for the last 12 months straight or in 4 episodes over the last 3 years accumulating to 12 months
- Individuals and households that meet the criteria described in this NOFA under DedicatedPLUS



# Rapid Re-Housing May Serve

- Individuals and households who are
  - Residing in a place not meant for human habitation;
  - Residing in an emergency shelter;
  - Persons meeting the criteria of paragraph (4) of the definition of homeless, including persons fleeing or attempting to flee domestic violence situations;
  - Residing in transitional housing funded by a Joint TH and PH-RRH component project (see Section III.A.3.h. of the NOFA); or
  - Receiving services from a VA-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system





# Joint TH-RRH May Serve

- Individuals and households that are
  - Residing in a place not meant for human habitation;
  - Residing in an emergency shelter;
  - Persons meeting the criteria of paragraph (4) of the definition of homeless, including persons fleeing or attempting to flee domestic violence situations;



# New Concepts in 2017

- DedicatedPLUS project
- Joint TH and PH-RRH Component Project



# DedicatedPLUS project

In addition to those experiencing chronic homelessness...

- Residing in Transitional Housing AND were chronic at entry
- Category 1 after exit from Permanent Housing project AND were chronic at original entry
- Residing in a Joint TH-RRH project AND were chronic at entry
- Category 1 for at least 12 months in the last 3 years without 4 separate occasions
- Residing in a VA funded program AND met one of the above at entry



# Joint TH and PH-RRH Component Project

- Transitional Housing component may be scattered-site or facility based
- Rapid Re-Housing component must be tenant based rental assistance (TBR)
- Projects must be able to provide both Transitional Housing and tenant based rental assistance to all participants, but participants may choose to receive only one type of assistance.



# Joint TH and PH-RRH Eligible Costs

- Capital costs (i.e., new construction, rehabilitation, or acquisition), Leasing of a structure or units, and Operating costs to provide transitional housing;
- Short- or medium-term tenant-based rental assistance on behalf of program participants to pay for the rapid rehousing portion of the project;
- Supportive Services;
- HMIS: and
- Administrative Costs (retained by the collaborative applicant)

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# Eligible Costs



# Leasing Eligible Costs for TH and PSH

Leasing of a structure or units for **Transitional Housing (TH-RRH only)** or **Permanent Supportive Housing (24 CFR 578.49)**

- All **leases** must be in the subrecipient's name
- Subrecipients must have signed **occupancy agreements** or leases (or subleases) with program participants residing in housing
- **Occupancy charges** are allowed but not required



# Operating Eligible Costs for TH and PSH

Operating costs for **Transitional Housing (TH-RRH only)** and **Permanent Supportive Housing** (24 CFR 578.55)

1. Maintenance and Repair
2. Property Taxes and Insurance
3. Replacement Reserve
4. Electricity, Gas, and Water
5. Furniture
6. Equipment (lease, buy)





# Rental Assistance Eligible Costs for RRH

Tenant-based Rental Assistance (RA) for Rapid Re-Housing (24 CFR 578.51)

- Short-term RA is for up to 3 months
- Medium-term RA is for 3 to 24 months
- Lease must be between the landlord and the participant
- Rental Assistance agreement must be signed between the landlord and subrecipient



# Supportive Services Eligible Costs in all projects

(24 CFR 578.53)

1. Assessment of Service Needs
2. Assistance with Moving Costs
3. Case Management
4. Child Care
5. Education Services
6. Employment Assistance
7. Food
8. Housing/Counseling Services
9. Legal Services
10. Life Skills
11. Mental Health Services
12. Outpatient Health Services
13. Outreach Services
14. Substance Abuse Treatment Services
15. Transportation
16. Utility Deposits
17. Operating Costs (SSO Only)



# HMIS Eligible Costs in all projects

Homeless Management Information System (HMIS) (24 CFR 578.57)

1. **Equipment**- for entering data into the
2. **Software** (HMIS dedicated projects only)
3. **Services** - fees to the HMIS lead
4. **Personnel** entering data into the HMIS
5. **Space & Operations** (HMIS dedicated projects only)



# Administrative Costs

CoC Program Subrecipient agreement designates all administrative funds to the recipient



# Indirect Cost Rate

- Negotiated Rate - most national or regional agencies will have a rate
- De minimis Rate - 10% for any agency that has never had a negotiated rate
- Must be included in budget - add indirect cost rate to your base costs to determine your total budget

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# Local Process



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# New Project Proposal Schedule

- All required forms will be posted to the website by August 14, 2017
- Local Priorities and new application scoring will be published by August 16, 2017
- Project proposals with all required attachments are due August 25, 2017
- Project Applications completed in eSnaps August 28-September 1, 2017
- Project applicants will be notified in writing of acceptance or rejection by September 13, 2017
- HUD will announce funding awards Spring 2018





# Project Applicant Threshold Criteria

- 1) Applicant has valid DUNS number
- 2) Applicant has no Outstanding Delinquent Federal Debts
- 3) Applicant has no Debarments and/or Suspensions
- 4) Applicant has Accounting System
- 5) Disclosed any violations of Federal criminal law
- 6) Eligible Project Applicants must be able to provide all attachments requested
  
- \* 7) Applicant must be a CoC member in good standing



# New Project Proposal Form (Project Application)

- Read HUD's detailed instructions for New Project applications
  - Note: Do not submit your application in eSnaps!
- Complete all sections
- Submit with cover letter signed by authorized official by August 25, 2017



# Project Description 1

- Target population
- Type, scale and location of housing to be provided
- Type and scale of supportive services
- Describe how clients will be assisted in rapidly obtaining PH
- Describe how clients will be assisted in obtaining mainstream benefits
- Include eligibility criteria, process for accepting new clients and process and criteria for exiting clients



## Project Description 2

- Describe plan for rapid implementation of the program.
- When and how the project will be ready to begin housing the first program participant.
- Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award.



# Budget forms

- Complete a budget form for all budget line items you are requesting on page 11 of the proposal form.



# Match

- Eligible Costs not paid for by the grant
- May be eligible under any component
- Program Income must be spent first and may be used as match
- Must be provided with each funding request

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# Q&A