

FY2017 CoC Program Application Project Ranking Criteria and Methodology

CoC AL-501 Board Approved 08/16/2017

The CoC Board has adopted the following ranking criteria and methodology for the 2017 FY CoC Consolidated Application renewal process. The following ranking criteria is based on HUD's priorities and guidance in the FY 2017 CoC Program Notice of Funding Availability (NOFA).

New and Renewal Project Eligibility and Threshold Requirements:

Renewal projects must meet minimum project eligibility, capacity, timeliness, and performance standards identified in the NOFA or they will be rejected from consideration for funding. When considering renewal projects for award, the board will review information in HUD's Line of Credit Control System (LOCCS); Annual Performance Reports (APRs); and information provided from the local HUD/CPD Field Office, including monitoring reports and A-133 audit reports as applicable, and performance standards on prior grants, and will assess projects using the following criteria on a pass/fail basis:

- (1) Coordinated Entry Participation – Project must receive 100% of program participants through the Coordinated Entry Process;
- (2) Housing First and/or Low Barrier Implementation – Project must certify as Housing First in the eSnaps project application form;
- (3) Documented, secured minimum match – All matching funds must be identified and commitment documented; and
- (4) Applicant is active CoC participant – Subrecipient agencies must be current members of the CoC General Membership;
- (5) Application is complete and data are consistent – All sections of the project application must be complete and agree in numbers and activities in all sections;
- (6) Data quality at or above 90% (Renewal Projects Only);
- (7) Acceptable organizational audit/financial review;
- (8) Documented organizational financial stability – Financial structure, policies and procedures and general ledger must demonstrate appropriate capacity for managing federal funds.

All projects must meet basic eligibility requirements as outlined in 24 CFR 578.

All projects must also meet all eligibility and threshold requirements as outlined in the 2017 CoC Program NOFA.

Ranking Process:

HUD requires that the CoC rank all projects in two Tiers. Tier 1 is equal to 96 percent of the CoC's FY 2017 Annual Renewal Demand (ARD). Tier 2 is the difference between Tier 1 and the CoC's ARD plus any amount available for the permanent housing bonus. The CoC's ranking process is intended to be a coordinated, inclusive, and outcome-oriented community process for the ranking and selection of project applications. New and renewal projects will be evaluated and ranked as follows:

- 1. New Project Application will be scored and ranked according to the attached point system, "2017 New CoC Project Scoring Criteria".**

2. **Renewal and Expansion Projects will be scored and ranked according to the attached point system, “2017 Renewal/Expansion CoC Project Scoring Criteria”.**

3. **All New and Renewal projects that meet all threshold criteria will be further ranked based on project type and population served according to the attached 2017 CoC Priorities.**

Reallocation Process:

Renewal projects may voluntarily reallocate a portion of their funds by reducing the amount in their renewal project application.

Renewal projects may be reallocated in part or in whole during the review and ranking process because of poor performance, unused budget amounts from previous years, or need for increased funding in a higher priority project type according to local priorities.

New Project Acceptance/Rejection

New project proposals that do not meet all threshold requirements will be rejected.

New projects proposals that meet all threshold requirements will be accepted and ranked but may not be funded if they rank outside of available funding amounts.

2017 New CoC Project Scoring Criteria

	<u>Max Point Value</u>
Experience	
A. Describe the experience of the applicant and sub-recipients (if any) in working with the proposed housing	<u>15 points</u>
B. Describe experience with utilizing a Housing First approach, Include 1) eligibility criteria; 2) process for accepting new clients; 3) process and criteria for exiting clients. Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, actual or perceived sexual orientation and/or gender identity. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases.	<u>5 points</u>
C. Describe experience in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants.	<u>5 points</u>
Design of Housing & Supportive Services	
A. Extent to which the applicant 1) Demonstrates understanding of the needs of the clients to be served. 2) Demonstrates that type, scale, and location of the housing fit the needs of the clients to be served. 3) Demonstrates that type and scale of the all supportive services, regardless of funding source, meets the needs of clients to be served. 4) Demonstrates how clients will be assisted in obtaining mainstream benefits. 5) Establishes performances measures for housing and income that are objective, measurable, trackable, and meet or exceed any established HUD or CoC benchmarks.	<u>15 points</u>
B. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs.	<u>5 points</u>

C. Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently. 5 points

Timeliness

A. Describe plan for rapid implementation of the program, documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award. 10 points

Financial

A. Project is cost-effective when projected cost per person served is compared to CoC average within project type. 5 points

B. Organization's most recent audit:

1. Found no exceptions to standard practices 2 points

2. Identified agency as 'low risk' 3 points

3. Indicates no findings 4 points

C. Documented match amount meets HUD requirements. 5 points

D. Budgeted costs are reasonable, allocable, and allowable. 20 points

Project Effectiveness

Coordinated Entry Participation- Minimum percent of entries projected to come from CE referrals 5 points

Total Possible Points: 104

2017 Renewal/Expansion CoC Project Scoring Criteria

Performance Measures

	Factor/Goal	Max Point Value
Length of Stay		
RRH - On average, participants spend 15 days from project entry to residential move-in	<u>15</u> days	<u>20</u> points
Exits to Permanent Housing		
RRH - Minimum percent move to permanent housing	<u>90</u> %	<u>25</u> points
PSH - Minimum percent remain in or move to permanent housing	<u>90</u> %	<u>25</u> points
Returns to Homelessness (if data is available for project)		
Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	<u>15</u> %	<u>15</u> points
New or Increased Income and Earned Income		
Minimum new or increased earned income for project stayers	<u>8</u> %	<u>2.5</u> points
Minimum new or increased non-employment income for project stayers	<u>10</u> %	<u>2.5</u> points
Minimum new or increased earned income for project leavers	<u>8</u> %	<u>2.5</u> points
Minimum new or increased non-employment income for project leavers	<u>10</u> %	<u>2.5</u> points
Serve High Need Populations		
RRH - Minimum percent of participants with zero income at entry	<u>50</u> %	<u>10</u> points
RRH - Minimum percent of participants with more than one disability type	<u>50</u> %	<u>10</u> points
RRH - Minimum percent of participants entering project from place not meant for human habitation	<u>50</u> %	<u>10</u> points
PSH - Minimum percent of participants with more than one disability type	<u>80</u> %	<u>10</u> points
PSH - Minimum percent of participants with zero income at entry	<u>75</u> %	<u>10</u> points
PSH - Minimum percent of participants entering project from place not meant for human habitation	<u>75</u> %	<u>10</u> points

Project Effectiveness

Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)

100 % 10 points

Housing First and/or Low Barrier Implementation - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures

10 points

Other and Local Criteria

Monitoring Reports Results

10 points

% of Successful Exits

100 % 10 points

Total Possible Points: 195

Attachment 3

2017 CoC Priorities.

After reviewing a community needs assessment and the local homeless assistance system's current structure, including the 2016 System Performance Measures, submitted to HUD, the CoC Board of Directors for the Homeless Coalition of the Alabama Gulf Coast voted not to rank any project type or subpopulation over others.